

DOE VALLEY GATE ENTRY SYSTEM DETAILS, INSTRUCTIONS AND PROCEDURES

This is a gated community and you must coordinate with Security when visitors are coming to your house. We've had a great many of late that no one has called about, it really bogs down the system. As you'll read below, calling Security after installations of the new entry system is critical to avoid delays and frustration with your guests being denied entry.

The new RFID (radio frequency id) stickers will be distributed in the coming weeks. They are a black rectangle 1"x4 1/4" to be placed above your rear view mirror horizontally inside on the windshield. For motorcycles, there are clear ones that can be placed near the top on the headlight lens if you don't have a windshield. To activate the gates, you will do nothing but pull up to it as normal, the reader senses the sticker; the gate opens. The detection distance will be 20'-30' on average, some more, some less depending on weather or position of stickers. Both methods of entry will work for a time until all stickers have been issued, then we'll turn off the old system and the RFID will be the only one operating.

Enclosed you will find a vehicle information form which must be filled out and returned with copies of the registrations in order to receive your stickers; two will be issued without cost but only after the form is returned. Property owners requiring more than two stickers will enclose a check in the amount of \$12 for each additional vehicle. All registrations must have the property owners address to prove residence.

This is a one-time distribution; you will not be receiving stickers every year. Because they last for many years, this makes the cost of the stickers negligible. Only when the car is being replaced, adding a car or a new windshield is being put in, will you have to come in to the Admin office for a new one (defective items will be replaced free of charge). If you try to remove them, they are designed to come apart and will not work; I recommend removing them before selling the car or replacing the windshield.

GUESTS:

One big change to consider is you will not be able to open the gates for someone following you or waiting for you; the sticker will only work for your car. Guests will have to come through the main gate when coming to your home; this is especially true at Gate 2, off KY highway 933. If your guests are going to the

Marina, S&T Club, pool or west beach, they will have to use the call button located at either the Marina gate or Gate 3 located by the condos next to the Club to gain entry. You will need to contact Security in advance by phone of their arrival allowing them time to coordinate your guest's entry. This will avoid delays incurred by waiting until the last minute or until your guests are waiting at the gate. Cell service can be weak or non-existent near the Club and Marina so plan ahead. Pre-approval will greatly assist Security in providing your guests with the prompt and efficient service that we aim to provide. After confirming your authorization, Security will open the gate remotely from the guardhouse. (Remember, you are supposed to accompany your guests whenever they are going to an amenity). For the East Beach, they will have to come in the front gate and, of course, be coordinated with Security as always.

As a side note: a non-coordinated guest will be turned away if we cannot confirm your approval or perhaps the person is lost or trying to sneak in. This will happen and getting them out of line could be difficult. Do not pull up close behind someone sitting at the gate just in case they have to back up and leave. Your cooperation and understanding with this will be greatly appreciated.

RESTRICTED ENTRY: Management will be able to control the stickers that are allowed to use the gates and which cannot. Example 1: If you are a delinquent property owner, after 90 days your numbers will be removed and you will have to use the main gate **only** to enter DV (except for the Estates). You will also not be allowed in the Club or Marina gates as well. Example 2: After selling your property, your numbers will be taken out of the system. Example 3: You sell the car or replace the windshield (a new sticker will have to be purchased for that vehicle), the old numbers will be removed from the system.

I know there will be an adjustment period and things may not go smoothly at first. This is a gated community and these procedures will afford us more control of who goes in and out; that is why we purchased the new system. I ask for your patience in letting us get the bugs worked out.

If you have any questions or concerns that have not been addressed in this letter, please contact the Admin Office.

Thank you,
Ken Wilson GM

REQUIRED INFORMATION
FOR DOE VALLEY GATE
ENTRY STICKERS (RFID)

Lot # _____ Section _____

Name _____ Spouse Name _____

Address _____

Vehicle Information

Please attach copies of all vehicle registrations. You will need to provide registrations for each vehicle requiring a tag. Example; If you need a total of 3 tags, provide copies of 3 registrations. If you only need one, then only one registration is required.

Make/Model _____ Lic.Plate# _____

Make/Model _____ Lic.Plate# _____

Make/Model _____ Lic.Plate# _____

Make/Model _____ Lic.Plate# _____

Make/Model _____ Lic.Plate# _____

Make/Model _____ Lic.Plate# _____

OFFICE USE	
_____	RFID STICKER #
_____	RFID STICKER #
_____	RFID STICKER #
_____	RFID STICKER #
_____	RFID STICKER #
_____	RFID STICKER #

This information will no longer be required each year; only when there is a change. Return this form and all copies of registrations AS SOON AS POSSIBLE to avoid delay in processing and receiving your windshield stickers.

Cost of stickers needed (first 2 free) _____ X \$12.00 = _____

Please submit payment of additional stickers when returning this form.

Thank you for your prompt attention.

Doe Valley Office